

**Anglican Parish of Jika Jika**  
**All Saints Preston and St George's Reservoir**  
PO Box 81  
Preston VIC 3072

# **Annual Reports and Information Booklet 2024**

***For the year 1<sup>st</sup> October 2023 to 30<sup>th</sup> September 2024***

**APM Agenda 2024** page 1

**Minutes of APM 2023** page 2

**Reports for 2024:**

|                                       |                |
|---------------------------------------|----------------|
| <b>Vicar</b>                          | <b>page 4</b>  |
| <b>Assistant Priest</b>               | <b>page 12</b> |
| <b>Assistant Curate</b>               | <b>page 13</b> |
| <b>Churchwardens</b>                  | <b>page 15</b> |
| <b>Parish Property</b>                | <b>page 17</b> |
| <b>Review Recommendations</b>         | <b>page 20</b> |
| <b>Mission Agencies</b>               | <b>page 23</b> |
| <b>Kid's Church</b>                   | <b>page 23</b> |
| <b>Op Shop @ St George's</b>          | <b>page 23</b> |
| <b>All Saints Food Service</b>        | <b>page 24</b> |
| <b>Anglicare Victoria Partnership</b> | <b>page 24</b> |
| <b>Darebin Kitchen Service</b>        | <b>page 24</b> |

**Parish Statistics** page 25

**Budget 2024-2025** page 27

**Electoral Roll 2024** page 32

**Nominations for Office 2024** page 33

**Financial Reports 2024**

**Profit & Loss**  
**Balance Sheet**  
**Auditor's Statement**

*The Financial Statements which form part of this booklet will be available at the AGM or following and are currently subject to completion and Audit.*



**Anglican Parish of Jika Jika  
Annual Parish Meeting  
2023 Minutes**

**Prayer**

*God our Creator, when you speak there is light and life.*

*Fill us with your Holy Spirit so that we may listen to one another,  
speak the truth in love and bear much fruit in the service of your kingdom.  
Amen.*

**Attendance**

Archdeacon Michael Hopkins (Vicar), Fr Fan Zhang (Assistant Curate),  
Amal Angello, Fr Felimon Asel, Leonie Bell, Cai Zequn,  
A Ping Chen, Jeanette Conybear, Rose Davies, Dorothy Harris,  
Nanette Hawse, Syd Hawse, Shirley Hazell, Tony Henwood, Kris Hopkins, Priscilla Jung, Hanan Kodi, Timo Koko, June Len. Khim Len, Gavin Li, JingPin Li, Apple Ma, Vivienne McLay, Jill Mizzi, Mandie Morrow-Emmett, Chengdi Shi, Meagan Street, Brendan Stott, Anna Tain, Jingmin Zhang, Ben, Zhang (32)

**Apologies**

Warrick Dawson, Jemima Dixon, John Doorbar, Norma Evans, Fan Guo, Lily Gong, Anne Liming, David Pongi, Abdul Shaikh, Marlene Whyte (10)

**Minutes of the previous AGM 2022**

*That the minutes of the Annual Parish Meeting held on the 27<sup>th</sup> November 2022 is a true record of that meeting.*

*Janette Conybear, Nanette Hawse* *CARRIED*

**Reception of the Parish Electoral Roll**

*That the Electoral Roll of the Parish for 2023 be received.*

*Rose Davies, Tony Henwood* *CARRIED*

**Reception of the Reports Booklet (Reports, Financials, Statistics)**

*That the Reports of the Parish for 2022/2023 be received.*

*Meagan Street, Leonie Bell.* *CARRIED*

**Questions to Reports**

*Mandie Morrow-Emmert asked why there was a delay in attending to the OHS reports. Brendan Stott responded indicating the Churchwardens were prioritizing the task and proceeding to have them completed.*

**Appointment of the Parish Auditor**

*That David Sharrock be appointed as the Auditor for 2023/2024*

*Meagan Street, Breandan Stott* *CARRIED*

**Reception of the Parish Budget 2023/2024**

*That the Parish Budget for 2023/2024 be received*

*Breandan Stott, Tony Henwood* *CARRIED*



## **Elections/Appointments**

### **Two Churchwardens** - Elected by the Electors

No nominations received.

*The Vicar declared that 2 positions were vacant at time of APM*

### **One Churchwarden** - Appointed by Vicar

*The Vicar indicated that Tony Henwood would be the Vicar's Churchwarden.*

### **Six Parish Council Members** - Elected by the AGM

Nominations received for Timo Koko, Rose Davies, Hanan Kodi, Khim Len, Vivienne McLay.

*The Vicar declared that these five people were elected unopposed.*

*That Vicar declared that one position was Vacant.*

### **Three Parish Council Members** - Appointed by the Vicar

*The Vicar declared that these three positions were Vacant.*

### **Three Nomination Committee Members** - Elected by the electors as stated

1 Parish (by All Saint's & St George's Electors)

Mandie Morrow-Emmert

1 All Saints (by All Saint's Electors)

Timo Koko

1 St George's (by St George's Electors)

Meagan Street

*In addition, to the Three Nomination Committee Members elected above the Churchwardens elect one Warden at their first meeting after the AGM*

### Supplementary Nomination Committee Members - Elected by the AGM

Rose Davies

*The Vicar declared that Mandie Morrow-Emmert, Timo Koko, Meagan Street were elected unopposed as members of the Nominations Committee. The Churchwardens to appoint one Churchwarden at the first meeting of the Churchwardens.*

*That Rose Davies was elected unopposed as a Supplementary Nominations Committee Member.*

## **Vote of Thanks**

*The following people were thanked for their contribution during the year: Jeanette Conybear, Meagan Street as Sacristans; Nanette & Syd Hawse, David Pongi, David Wilson for cleaning our churches; Kris Hopkins for Kid's Church; Oskar as Organist; Archdeacon Michael*

## **Prayer**

*The Grace of our Lord, Jesus Christ, and the love of God,  
and the fellowship of the Holy Spirit be with us all evermore. Amen.*

# REPORTS OF THE PARISH for 2023 - 2024

## VICAR'S REPORT

### Introduction

This report covers the year 1<sup>st</sup> October 2022 to 30 September 2023.

This past year has again been a year of considerable effort by a few to strengthen the governance and mission opportunities that God has called in store for us here in Preston and Reservoir. I continually give thanks to God for moving this Parish forward and for allowing each of us who worship here to be uplifted and strengthened for service. You will see in these reports that there is great hope for the future as we work together to grow God's Church in this place.

### Worship Times

The parish is Eucharistic in its worship with The Eucharist being celebrated on Sunday at 9.00am, 10.30am and 2.00pm at All Saint's. Morning Prayer is held on Tuesday, Wednesday, Thursday at 9.00am and various visitors to the church are encouraged as they either see or experience these prayers with the clergy. A Eucharist is celebrated at 9.00am on Friday.

### Fifth Sundays

On the Sunday the Parish has joined together for a combined Eucharist at All Saints.

This has been followed by hospitality in the form of a lunch in the Hall. It is pleasing to see so many of us gathering and enjoying each other's company.

Thank you to Nanette Hawse and Priscilla Jing for overseeing the hospitality arrangements for these events.

### Mission Giving

I am pleased that the Parish supports the work of wider Mission through the Anglican Board of Mission. Thank you to Leonie Bell who retired from the role of Mission Secretary reminding us that our quarterly boxes are due in for counting. I encourage each member of the congregation to take a box and support the various mission partnerships ABM has with the worldwide church.

### Governance

Parish Governance continues to be a struggle. There has been a shortage of members willing to stand for various positions and this is reflected in, the Treasurer (part of year) and the Secretary roles being vacant during the year. The important role of Safe Ministry Officer is currently also on offer. These vacancies have added additional workloads to others and detracted from those people being able to focus on their own specific role.

### Our Ministry to the Chinese Speaking Community

In June 2023 we began Mandarin speaking Worship, led by Fr Fan. This has continued to consolidate and is now part of the fabric of the Parish. This is a considerable achievement and there is now a regular congregation of some 25 new Christians worshipping at All Saints. Each has contributed greatly to the life of the Parish and have begun to take on responsibilities in governance and worship leadership.

### Staffing

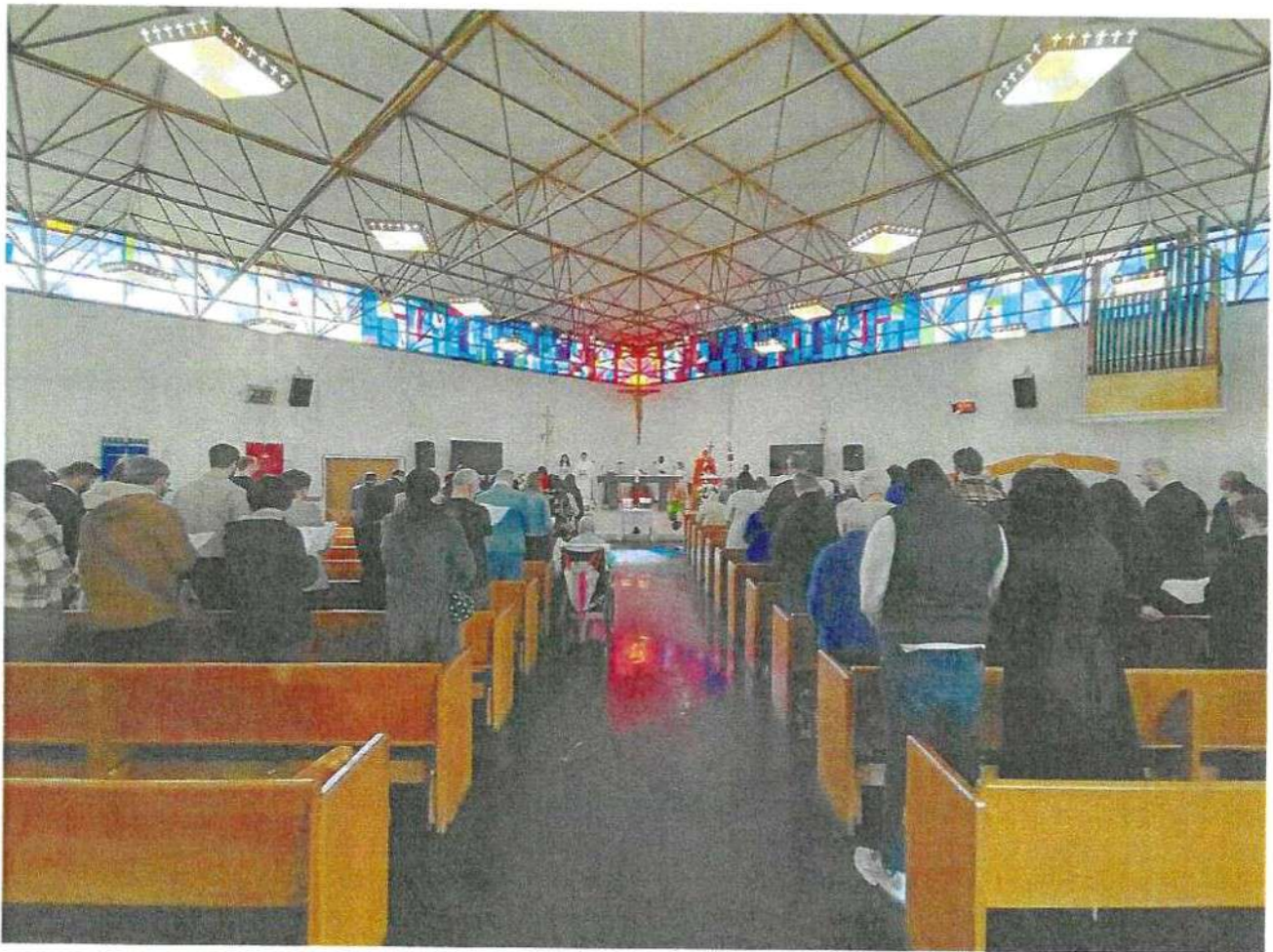
The Parish engaged 4 people to perform various roles in the Parish during the year. These included The Vicar, Assistant Priest, Assistant Curate and the Organist.

These positions are engaged by the Melbourne Anglican Diocesan Corporation as the 'Employer' who manage payroll, leave and other benefits on behalf of the Parish.



## **St George's Reservoir**

During the year we gifted the St George's site to the Emmanuel Iranian congregation and welcomed The Reverend Kaveh and Hodda as Priests to lead the Fasi speaking services. It is hoped that by July 2029 the Emmanuel Iranian congregation will transfer from "An Authorised Anglican Congregation" to a "Parish". All costs associated with the building will be the responsibility of the Iranian congregation. During this period (to 2029) our Parish will retain use of the Vicarage and Op Shop allowing us time to exit the site when other suitable accommodation can be sourced. The final service for the English-speaking congregation was held on Sunday 18<sup>th</sup> August 2024 and they regrouped as the 9am congregation at All Saints. This gifting of the facility is a wonderful act generosity to a new Anglican group who will offer ministry to the Iranian community across Melbourne. Thank you to Marlene Whyte and Meagan Street for their generosity and gift.



*Final Service at St George's Reservoir 11<sup>th</sup> August 2024*

## **Parish Council Meetings**

Parish Council members during the past year were Timo Koko Rose Davies and Hanan Kodi, Khim Len, Vivienne McLay and June Len.

Parish Council consists of the Parish Council members, The Churchwardens and is chaired by the Vicar. Assistant clergy are invited to attend and speak but do not vote at these meetings. Whilst a number of business matters were resolved by the Churchwardens, the Parish Council plays an important role in both mission and accountability. This group met monthly on the 4<sup>th</sup> Sunday at 12noon during the year. I thank each of the members for their contribution as Parish Council Member.

## **Churchwarden Meetings**

The Churchwardens during the year were:

Vicar's Warden: Tony Henwood, People's Warden: Mandie Morrow-Emmert and Gavin Li.

The Churchwardens with the Vicar as Chair formed the "Executive Group" and met monthly to discuss and resolve various business matters of the Parish.

This included, but was not limited to:

Managing the Parish Finances;

Responding to recommendations from the Diocesan Review of the Parish;

Full review of Property and Prioritising Issues for both OHS and Repairs ;

Maintenance Issues as they arose;

Churchwardens have various responsibilities both Legal and Missional under Diocesan Legislation and the ever-increasing burden of these responsibilities makes this role demanding at times. I thank, each of the Churchwardens for the contribution they have made made in this important role.

During this year, in the absence of a Treasurer, each of the Wardens and the Vicar have shared various treasurer functions: Tony Henwood being responsible for payments out of our accounts, Mandie Morrow-Emmert being responsible for counters and banking funds into our accounts, Fr Michael for preparation of the Cashbook and liaison with the Diocesan Bookkeeper.

## **Professional Standards**

During the year one matter was reported to Professional Standards. The person resigned from roles in the Parish and the matter deemed, through consultation with the Diocesan Human Resource Manager, not to pose any further risk.

## **The Parish Electoral Roll**

It is pleasing to report that the Electoral Roll has increased to 49 in 2024.

|         |            |
|---------|------------|
| 9.00am  | 2 members  |
| 10.30am | 31 members |
| 2.00pm  | 16 members |

## **Kid's Church**

It is good to see the young members of our community attending Kid's Church, which operates with the All Saints 10.30am congregation. The children are beginning to take on active roles within the worship. Thank you to Kris Hopkins for leading these young people in their faith development.

## **Liturgical Life**

The parish offers a modern catholic approach to its liturgy. We are a Eucharistic community, offering communion as our principal act of worship whenever we gather.

At All Saint's, once per month the liturgy includes the veneration to Mary.

Fifth Sundays we have held combined congregational worship at All Saints. This is an important opportunity for all our congregations to come together for fellowship and mutual support.

## **Grounds and Gardens**

Ron Zarth has taken on the care of the Grounds at All Saints and transformed the gardens into a place of beauty and welcome. It is pleasing to hear the positive comments from passersby at how good the area looks. This work has involved a complete pruning of the garden beds, repair to the brick borders and the establishment of new plants and the laying of new tan bark. Thank you Ron for this valuable ministry of welcome.

## **Music**

Oskar Pearce continues to play the Organ at the 10.30am Eucharist and at various times over Easter and Christmas.

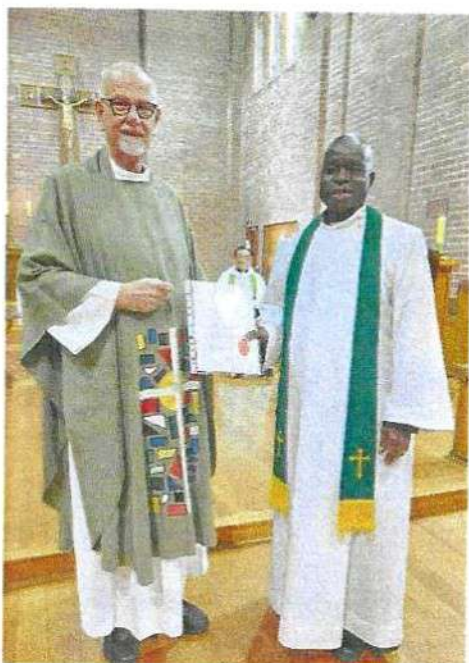


At St George's we use recorded music with Kris Hopkins operating on the IT system. At the 2pm All Saints Eucharist June Len played the piano and we also use recorded music with Jingmin Zhang operating the IT system.

Hymn selection is prepared by the Vicar and Assistant Curate and we are beginning to introduce a variety of newer hymns into our repertoire. Thank you to all involved in the delivery of music for our services.

### **Assistant Clergy**

During the year Fr Fan Zhang continued as Assistant Curate in the Parish with responsibility for the 2pm congregation. This service is a Mandarin speaking service for the Chinese community. Fr Fan received a stipend for one day per week funded By the Parish. It is hoped that this will be extended to 2 days per week from January 2025. During the year Fr Fan participated in "EPIC" training for those early in their years of ordination.



In May 2024 Fr Chaplain Soma commenced in the Parish as Assistant Priest coming to us from the Brotherhood of St Laurence where he was an Assistant Chaplain. Fr Chaplain's stipend is funded by the Diocesan Birtch Trust until December 2024.

Both Fr Fan and Fr Chaplain have complemented the ministry conducted in the Parish and I thank them both for their collegiality in ministry.

All clergy in the parish participate in the Hume Deanery and Oodthenong Clergy gatherings.

*Fr Chaplain Soma commissioned as Assistant Priest 26<sup>th</sup> May*

### **Safe Church**

Safe Church clearances are now a normal part of ministry delivery. Each person who volunteers their time in the various community programs we offer in the Parish now have a Position Description which guides their responsibilities and the protections in place to deliver sound ministry.

For those involved in leading a particular ministry team or those who work directly with children a Clearance for Service is required from Kooyoora the Church's Professional Standards body.

Everyone who participates in the various roles in the Parish must attend Level One Safe Ministry training. Dependent on the role and level of responsibility some also participate in Level Two and Level Three training.

The Vicar is responsible for maintaining a register of each person volunteering in the Parish that records, PD, Police Checks, Working with Children Card, Kooyoora Clearances, Safe Church Training 1, 2, 3, This document is provided to the Diocese to meet the requirement of the Victorian Government Child Safe Standards.



## **Aged Care Ministry**

Services are held at the following Aged Care facilities on a monthly basis:

|                                |                     |
|--------------------------------|---------------------|
| La Trobe Village Reservoir     | 6 to 12 attendees;  |
| The Ashley Aged Care Reservoir | 20 to 25 attendees; |
| Mercy Place Keon Park          | 15 to 20 attendees; |
| Twin Parks Reservoir           | 20 to 25 attendees. |

Whilst this is a wonderful opportunity to share in worship in these facilities, we currently have no parish members participating in this ministry.

No Home Communion to Parish members were celebrated during the year.

## **Parish Website**

The Parish has a website at: [www.jikajika.com](http://www.jikajika.com)

I am grateful to Tony Henwood for posting various bulletins and keeping the site up to date with service changes and news.

## **Vicar's Days Off**

As your Vicar, I generally take Monday as my day off. On occasion I have been called to attend to a pastoral need or conduct a funeral for example on a Monday and I would then take another day in that week as my day off. I have continued my practice to take the public holiday 2 or 3 at a time to have a short break at various times during the year.

## **Welfare Support Programs**

The St George's Op Shop, the Friday Food Service and the Saturday Lunch all offer opportunities for those not involved as worshipping members of the church to contribute in a meaningful way. We do however need to be mindful that these programs are Mission activities of the church not secular welfare programs. Hence, we have begun to establish our best practice to be that volunteers should be members of our worshipping community.

## **Anglicare Victoria**

The Parish Council and Vicar asked Anglicare Victoria to explain how they were using data collected from clients of the All Saints Food program. We were advised that the data was used to justify client numbers for Anglicare Victoria to receive funds from the Federal Government for Emergency Relief. The Parish Council felt that this was a deception and indicated that we saw 70 clients each week to Anglicare Victoria seeing 14 clients. We felt that 14 should be the reported number not 70 or 84 as could be. We also asserted that the additional funds received by Anglicare Victoria should be passed on the All Saints Food program to support the 70 clients we assist.

In July 2024 Anglicare Victoria withdrew from operating at All Saints citing 24 hour's notice and no details of where their clients should attend. Representations have been made to the CEO of Anglicare Victoria as we feel this is not in the best interests of clients.

## **St George's Op Shop**

A dedicated band of people volunteer their time to keep the Op Shop open. Currently we operate with 3 parish and 6 non parish folk.

EFPOSS was introduced at the Op Shop in August and has been positively received by customers as a new way of paying. During the year the Op Shop contributed \$34,000 to the Parish Finances. Work has begun to develop operating policies and procedures to assist and support those who offer their time and talents and move us to align with Diocesan regulations. Thank each of our volunteers and particularly Lyn Crick as Convenor. This is an unseen role that greatly supports the life of the Parish. In 2025 we will adopt the Diocesan Guidelines and Policies for operating an Op Shop. Whilst this may mean significant change to how the shop operates it will provide greater protections for the volunteers and the Parish Council into the future.



### **Friday Food Service**

Each Friday some 70 people access the Food Hamper service in the All Saints Hall. This is a valuable outreach to members of the wider Darebin community. There is a huge opportunity for us to share the gospel with people who participate in this program.

It is pleasing to see the number of volunteers in this program increasing. The customers come on a fortnightly basis and this has allowed more families to have access to the service. Food is becoming more difficult to procure, mainly coming from Foodbank, due to the larger number of agencies like us accessing the service. During the year we began to review how volunteers accessed food and reviewed the security of the food store. I am grateful to the Magistrates Court who have generously support the Parish with funding for this program. Thank you to David Pongi the Coordinator and all those who share their time in serving in this program.

### **Saturday Lunch Program**

The Lunch Program allows participants to have a sit down two course meal on Saturday. It is funded by the Parish utilising funds received from the Magistrates Court Fund and meals are prepared by a team of community-based volunteers. Thank you to Alysha Byrne the Coordinator and to Marcie, Flora, Jo and Kate who lead the weekly teams. During the year this program has been reunited to the Parish who takes responsibility for the program. All volunteers commenced an induction process to bring this program into line with Diocesan policies.

### **Reimagining the Future**

In 2020 the Diocese introduced a tool known as 'Reimagining the Future'. This was intended to allow Parishes' to reflect and discern the way forward coming out of the Covid lockdowns. As part of this project a dedicated team from the Diocese has supported the Parish Council as we move forward exploring new ways of being God's church in this place. Fr Chris Lancaster met with our Parish Council a couple of times and his input allowed us to see positively the outcomes from the Diocesan Review. His encouragement allowed members to see that there are huge opportunities for growth. It is planned to have a "Leading Your Church into Growth" Seminar in the Parish and open to the wider Diocese in October 2024.

### **Statistics**

You will find in the report booklet a page setting out the annual statistics for the two churches in the Parish. Take in these figures as a snapshot of where we are today. The figures for St George's are for the period October 2023 to 18<sup>th</sup> August 2023.



*Visit by Bishop Kate Prowd as Bishop for Theological Training*



## **Review by Diocese**

In 2023 we received the recommendations from the Diocesan Review of the Parish. That report gave our Parish Council an overview of where the parish was with regards to the various compliance and missional requirements that are in place for good governance. You will find a separate report outlining the recommendations and the Parish Councils progress in implementing and/ attending to those recommendations

## **Parish Volunteers**

A huge thank you to every single person who volunteers to do something in the life of the Parish. We are constantly reminded that we are all part of one body. Everything that we do comes together in God's time and space. We still need more folk to put their hand up for various things and your contribution, large or small, is as important as another's and put together allows us to grow together. Thank you all again for the contribution you have made to God's insistent call.

## **Critical Mass**

The 9am Sunday Eucharist has 4 to 6 regular attendees. The 10.30am Eucharist has 40 regular attenders. The 2.00pm Eucharist has 25 regular attenders. It is pleasing to see increased attendance at each of these Eucharists.

I have said before that worshipping communities begin to flourish with a critical mass of 70 people. Our worship becomes energized, and we are all encouraged by the other people present. All sorts of things become achievable quite easily. Let's keep working toward growing numerically.

One of the draw backs for our Parish is the number of people who reside outside the Parish boundaries. Whilst this should not be a hinderance it does in reality affect our attendance at events and activities other than Sunday Worship. Some parish members travel over 30 km to get to church. This of course limits the interaction between members and the wider contribution some may have in the life of the Parish. I encourage everyone to support the parish and offer their time and talents to further our work in Preston and Reservoir.

## **Welcome and Hospitality**

As a Christian presence in the community our welcome to those who enter the church is crucial to allowing them to step closer to God. Everyone must take on board the art of welcome and conversation so that each person feels welcomed and at home. Many others who do not set foot in the building can be found in the church grounds, again this is a wonderful opportunity for God to be at work through our interactions with each individual. I encourage you all to begin to start the conversations with those coming to us for the first time.

## **Our Giving**

At the time of writing, we now have seven members making their offering to the parish by direct debit. This is up from 2 last year. A further 31 members are using the weekly envelope system for their giving again an increase. Each week some 65 people are attending our Sunday worship services.

Our primary source of ministry income must be provided from our giving. Unfortunately, this parish relies heavily on rent from the Lease of Thomson House to the Kindergarten and Sales generated in the Op Shop.

As I have said before there are some members who do not like any sort of talk about giving. However, positive stewardship must become a normal pattern within the life of the parish as we move forward.

## **Archdeacon of La Trobe**

As the Archdeacon of La Trobe, I am able to serve the wider Diocesan community overseeing a geographical area that stretches from Preston to Gisborne. In addition to these responsibilities, I am a member of the Clergy Remuneration and Working Conditions Committee and serve as the Deputy Chair of the Diocesan Property Committee. I attend meetings of the Smith Trust and Chair the group responsible for implementing a five-day working week for Clergy. I also mentor a number of new clergy in their varying roles. It is a privilege to serve the wider Diocese in this way and work with Bishop Brad in building up the church across the region.

## **Conclusion**

Thank you to every member of the Parish for all that you do.

God gathers us to worship and serve him in all that we do.

May God continue to be with us in the future and may God's gracious grace be with you all.

I am looking forward to the growth God has in store for us in 2025.

Merciful God,  
teach us to be faithful in change and uncertainty,  
that trusting in your world  
and obeying your will  
we may enter the unfailing joy  
of Jesus Christ, our Lord. Amen.

**Archdeacon Michael Hopkins**  
**Vicar**



*All Saints Preston – Pentecost Sunday 2024*